



Missouri Bank's General Hiring Principles

Missouri Bank is an Affirmative Action/Equal Employment Opportunity employer. Missouri Bank will not discriminate against any employee or applicant for employment because of race, color, religion, age, disability, sex, veteran status or national origin. Missouri Bank will take affirmative action to ensure that employees and applicants for employment are treated fairly and without regard to any protected characteristics.

Missouri Bank will only consider applications from interested persons when there is a specific open position available. All individuals interested in employment with Missouri Bank must indicate the position he or she is applying for on the application form. Writing "any" or "all" is insufficient and the application will not be considered. If an individual wishes to apply for more than one position, he or she must complete a separate application form for each position. Individuals who submit resumes without a completed application form for a specific opening will not be considered an "applicant" for any open position excluding on-line applicants.

All walk-in individuals interested in employment and who complete an application will be asked to complete a voluntary self identification form, background authorization form, and credit authorization form along with the application. The job seeker's name will appear on the voluntary form and will correspond with the job seeker's resume information in order to track the gender and race/ethnicity data for recordkeeping purposes only. These extra forms will be kept separate and apart from the application.

After a position is filled, Missouri Bank shall not use the same application when future job openings become available. Applications will not be "kept on file" for consideration regarding other job openings. The most qualified applicants as determined by Human Resources, the Department Manager, and the Direct Supervisor will be scheduled for job interviews.

Missouri Bank would like to thank all applicants for expressing their interest in working for Missouri Bank. Missouri Bank believes in each applicant and their ability to make a positive impact in their community and their career.

Be the difference!
Missouri Bank Human Resources